



Morris County Foster Parents Association

By-Laws

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Revised 05/18/2005

Article I - Name

The name of the corporation is the "Morris County Foster Parent Association".

Article II - Purpose

The purposes for which the corporation is to be formed are non-partisan, non-sectarian, non-profit organization to promote an interchange of ideas and a cross-exchange of help for foster parents; to create community awareness of the foster parent program; to improve relationships within the circle of foster parents, agency, children, and birth parents.

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FAMILY SERVICES



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Article III - Membership

Membership of the corporation shall be open to any interested party.

- A. A voting member is a Morris County area foster parent approved by the New Jersey Division of Youth and Family Services (DYFS), or prior Morris County area foster parent who has adopted a foster child through DYFS, who is current in payment of dues.
- B. Other interested persons shall be considered associate, non-voting members, upon payment of dues.

Dues will be voted upon and set up by the membership.

A quorum shall be those voting members present at any regularly scheduled meeting, at which at least two officers are present.

Any member who is found to have acted in a manner detrimental to the Association, can be expelled from the Association by a two-thirds vote of voting members present at the Association meeting. This action will be taken after the member has been given thirty (30) days written notice of charges and an opportunity to be heard before members.

An associate member may not hold office.

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Article IV – Meetings

Meetings are to be held monthly, with exception of the summer months. The meeting date and place will be determined by the Executive Board (see Article V).

Special meetings may be called by the majority of the Executive Board whenever deemed necessary at which times all members will be notified of the special meeting.

Article V – Officers

The officers of the Morris County Foster Parent Association shall be President, Vice President, Treasurer, Corresponding and Recording Secretary.

All elected officers shall serve for a term of one year and no more than five (5) consecutive years in the respective offices.

The Executive Board will consist of five officers, immediate past presidents as Advisor, and chairpersons of all standing committees.

The term of office will be annual, based on a fiscal year ending June 30.

Article VI – Elections of Officers

Nominations for office will be held annually in April with elections in May. The months in which nominations and elections are held may be changed by a majority vote of the Executive Board, at which time all members will be notified of the changes in dates.

Nominations will be permitted from the floor.

To be eligible for office, the nominee must be a voting member of the Association for at least one year.

Officers shall be elected by secret ballot.

In the event the office of president falls vacant, the vice president shall become president for the remainder of the unexpired term and the vice president's office shall be filled, for the remainder of the term, by a vote of the general membership. Vacancies in all other offices shall be filled for the unexpired term by a vote of the general membership at a meeting.

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Article VII – Duties of Officers

The duties of the officers shall be as follows:

- A. The president shall preside at all meetings.
- B. The vice president shall assist the president in his/her duties and in the absence of the president, perform all duties of the president.
- C. The recording secretary shall keep record of the proceeding of all meetings.
- D. The corresponding secretary shall post special mailings, the monthly newsletter when required, and write thank you notes to all speakers and guests.
- E. The treasurer shall receive and receipt all monies of the Association and give a written report upon request by president, at least annually.

Article VIII – Committees

Committees will be appointed as deemed necessary by the president with the approval of the Executive Board.

Article IX – Meeting Conduct

Robert's Rules of Order, Revised shall be a guide for conducting all meetings.

Article X – Amendments

Amendments may be made only after advance notice of impending change and implemented by two-thirds (2/3) vote of voting members present at the regular or special meeting.

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